



# KENYA SEED COMPANY LTD

## Top Quality Seed

An ISO 9001:2015 Certified.

## INVITATION TO TENDER

1. Kenya Seed Company Limited invites sealed tenders from eligible tenderers for; Provision of Microsoft 365 Business Basic Licenses & provision of Support and Maintenance of SAP- ERP system. The tender information is as below: -

NO	TENDER REFERENCE NUMBER	TENDER DESCRIPTION	ELIGIBLE CATEGORY	BID SECURITY (KSH)
1	KSC/NOT/M365BL/04/2024/25	Provision of Microsoft 365 Business Basic Licenses.	OPEN	100,000
2	KSC/NOT/SAP/05/2024/25	Provision of Support and Maintenance of SAP- ERP system	OPEN	200,000

2. The tenders are conducted under open tendering method and is open to all eligible and interested Tenderers.
3. Eligible and interested tenderers may obtain further information and inspect the Tender Documents during normal office working hours at **Procurement Department, Kenya Seed Company Limited, Mbegu Plaza, Kitale.**
4. A complete set of tender documents may be obtained by interested candidates/tenderers upon payment of non-refundable fees of **Ksh 1,000.00** in cash or Banker's cheque payable to **Kenya Seed Company Limited** or be accessed from Public Procurement Information Portal (PPIP) or **www.kenyaseed.com** free of charge. Interested bidders who opt to download the Tender Document shall be required to register/submit their contact details to **procurement@kenyaseed.co.ke** for recording and any further clarification or addenda.
5. Completed tender documents properly SEALED, to be addressed to **Managing Director, Kenya Seed Company Limited, P.O Box 553 - 30200, Kitale** and deposited into the tender box at the Company's Headquarters, Mbegu Plaza, Ground Floor, Kitale, so as to be received on or before **5<sup>th</sup> of November, 2024 at 11.00 A.M.** Tenders will be opened on the same date and time at Conference Room, Mbegu Plaza, Kitale in the presence of bidders or their representatives who choose to attend. Electronic tenders shall not be accepted and any late tenders shall be rejected.

**MANAGING DIRECTOR**